

Executive Session

**Thursday, December 3, 2020
West Central Elementary School Cafeteria
6:00 PM**

The Board of Education of the West Central School Corporation met in an Executive Session on Thursday, December 3, 2020. The following members were present: Jonathan Gutwein, Dennis Gutwein, Kyle McTeigue, Todd Miller, Jeff Tanner, Mandy Sharpe, President Jeff Lowry, Superintendent Dan Zylstra, Principal Mike Carlson, and Principal Scott Ritchie.

The Executive Session was held in accordance with IC 5-14-1.5-6.1 (b)(9), "To discuss job performance evaluation of individual employees."

President Jeff Lowry asked the board if there was any further business. Being none, the president adjourned the meeting.

Jeff Lowry, President

APPROVED:

Kyle McTeigue, Secretary

Regular Meeting

**December 3, 2020
West Central Elementary School Cafeteria
7:30 PM**

The Board of Education of the West Central School Corporation met in a regular session on Thursday, December 3, 2020. The following members were present: President Jeff Lowry, Jeff Tanner, Mandy Sharpe, Todd Miller, Jonathan Gutwein, Dennis Gutwein, and Kyle McTeigue. Also present were Superintendent Dan Zylstra, Principal Mike Carlson, Principal Scott Ritchie, Sherri Cameron, Jake Tanner, Leanna Nielsen, and Wyatt Nielsen.

PRESENTATION OF AWARD: President Jeff Lowry presented outgoing board member Jeff Tanner with a plaque honoring his 22 years of service to the West Central School Corporation.

MINUTES: Dennis Gutwein made a motion to approve the minutes of the regular meeting on November 12, 2020.

Todd Miller seconded the motion and the minutes were approved.

REQUISITIONS: Mandy Sharpe made a motion to approve requisitions 20212 through 20221 for the corporation.

Jeff Tanner seconded the motion and the requisitions were approved.

RESIGNATIONS: Kyle McTeigue made a motion to approve the following resignation as presented:

1. Dominique Bruner - Custodian

Jonathan Gutwein seconded the motion and the resignation was approved.

EMPLOYMENT: Jeff Tanner made a motion to approve the following employments as presented:

1. Sherri Cameron - Corporation Secretary
2. Tyler DeMoss - 6th Grade Girls Co-basketball Coach
3. Nathan Williams - Assistant Wrestling Coach
4. Kenny Nielsen - Varsity & MS Wrestling Coach
5. Paxton Keefover - 4-hour Custodian

Todd Miller seconded the motion and the employments were approved.

LEAVE REQUEST: Kyle McTeigue made a motion to approve the following leave requests as presented:

1. Alicia Cotner - Leave Request
2. Harold Rogers - Leave Request
3. Leanna Nielsen - Leave Request

Dennis Gutwein seconded the motion and the leaves were approved.

TEACHER APPRECIATION GRANTS: Mandy Sharpe made a motion to approve the teacher appreciation grant distribution based on the criteria set forth in the certified staff evaluation plan as a one-time stipend and to award the same amounts to counselors and administrators. The one-time payment will be \$420 for teachers rated effective and \$561 for teachers rated highly effective.

Jonathan Gutwein seconded the motion and the motion was approved.

RESOLUTION TO BALANCE ACCOUNTS: Todd Miller made a motion to approve the resolution as presented.

Jeff Tanner seconded the motion and the resolution was approved.

RESOLUTION TO TRANSFER AMOUNTS FROM THE EDUCATION FUND TO THE OPERATIONS FUND:

Jonathan Gutwein made a motion to approve the resolution to transfer up to \$50,000 per month from the Education Fund to the Operation Fund during the 2021 budget year.

Mandy Sharpe seconded the motion and the resolution was approved.

ITEMS FOR DISCUSSION:

Elementary School Principal Mike Carlson reported that West Central Elementary was able to make a fairly smooth transition to virtual learning with little notice. The two days of closure before was a blessing, giving just enough time to prepare staff and families. He would like to give a shout out to the non-certified staff that are not often given the recognition they deserve. They were very accommodating and flexible during this time and were able to support teachers, staff, and students. Finding substitutes continues to be a challenge on certain days, but the elementary office staff has been excellent at getting most positions covered. There have been a few odd days that some instructional assistants have not had a sub. Interviews are complete for the kindergarten and maternity leave positions. The goal is to have offers made at the beginning of next week. The mid-year benchmark assessments for reading and math are both next week. The school is looking to finish the semester strong and is grateful for only one short interruption.

Middle/High School Principal Scott Ritchie reported Ms. Strus is planning their winter carnival and they are using it as a good behavior and good grade incentive. For those that have not seen the 6th grade girls basketball team play, they should. They are fun to watch and are doing a fantastic job this year. December is also a month for testing and many of the students will be NWEA testing so the first data on student achievement will be developing soon.

Superintendent Dan Zylstra reported West Central was not granted waivers for the school cancellations due to the internet outage on November 2 & 3. Make up days are scheduled for Friday, February 12 and Monday, April 5. The out-of-district transfer report was reviewed. West Central has over 60 students transferring in from other corporations. Mr. Zylstra also discussed the possibility of the Medaryville Nursery School using the exterior of the building to advertise and what those parameters for use should be. Year end cash projections will require a transfer from the Rainy Day Fund to the Education Fund in order to maintain a healthy cash balance. The budget response from the Department of Local Government Finance was reviewed, and the 2021 rate will be \$0.6300 cents. Non-certified wages were also discussed, and the non-certified committee is reviewing a further increase in compensation in order to continue to attract and reward our high-quality staff.

CLAIMS: Dennis Gutwein made a motion to approve claims 1133 through 1235 for the corporation. Todd Miller seconded the motion and the claims were approved.

ADJOURNMENT: President Jeff Lowry asked the board if there was any further business. Being none, the president adjourned the meeting.

APPROVED:

Jeff Lowry, President

Kyle McTeigue, Secretary

Executive Session

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