

A work session was held on February 6, 2020 at 6:00 PM. The following members were present: Kyle McTeigue, Mandy Sharpe, Jonathan Gutwein, Dennis Gutwein, Jeff Tanner and President Jeff Lowry. Also in attendance were David Allen, Kris Aschbrenner, Principals Mike Carlson and Scott Ritchie, and Superintendent Dan Zylstra.

The purpose of the work session was to receive information to assist with future plans for West Central.

Discussion Items:

#### Technology

Mr. Kris Aschbrenner, Directory of Technology, discussed some of the technology upgrades from the past year, including new teacher computer monitors and Chromebooks, as well as new Chromebooks for some students. He also presented on future district needs for the next few years. These include new wireless access points, new teacher computers, servers, Chromeboxes for various points around the campus, and an updated PA system.

#### Buildings and Grounds

Mr. David Allen, Director of Maintenance, discussed some of the work done in the past year on the bus barn and in other places around the campus. He showed pictures of projects planned for the summer, including the completion of the door project, concrete work by the bus barn, and LED lighting around campus. He also highlighted potential projects for the future, including upgrades to bathrooms, HVAC systems, and other cosmetic improvements around the campus that could be pursued.

President Jeff Lowry asked the board if there was any further business. Being none, the president adjourned the meeting.

The Board of Education of the West Central School Corporation met in regular session on Thursday, February 6, 2020. The following members were present: Jeff Tanner, Mandy Sharpe, Jonathan Gutwein, Dennis Gutwein, Kyle McTeigue and President Jeff Lowry, Principals Scott Ritchie and Mike Carlson, Superintendent Dan Zylstra, and Secretary Amy Anliker. Also in attendance were Nathan Wireman, Kaitlyn Podell, Jake Podell, Parker Podell, Lanie Podell, Doug Podell, Cheryl Podell, Becky Tiede, Kim Shidler, Aaron Shidler, Cameron Shidler, Blake Hughes, Chasidy Hughes, Mike Hughes, Marilyn Bernal, Anita Goodan and Amber Tomlinson.

**STUDENT OF THE MONTH:** Dennis Gutwein presented Parker Podell with a certificate honoring him for being selected as February Student of the Month at the elementary school level. Jeff Tanner presented Blake Hughes with a certificate honoring him for being selected as the February Student of the Month at the middle school level. Mandy Sharpe presented Camron Shidler with a certificate honoring him for being selected as February Student of the Month at the high school level. Congratulations were extended to these students!

**MINUTES:** Dennis Gutwein made a motion to approve the minutes of the board of finance meeting, regular meeting, and the executive meeting on January 9, 2020 as presented. Jonathan Gutwein seconded the motion and the minutes were approved.

**REQUISITIONS:** Jeff Tanner made a motion to approve requisitions 20021 through 20041 for the corporation. Jonathan Gutwein seconded the motion and the requisitions were approved.

**RESIGNATIONS:** Kyle McTeigue made a motion to accept the following resignations as presented:

1. Brittany McIlvain - Instructional Assistant
2. Amy McBride - Instructional Assistant

Dennis Gutwein seconded the motion and the resignations were accepted.

**EMPLOYMENT:** Jonathan Gutwein made a motion to approve the following employments as presented:

1. Sara Strus - Girls Middle School Track Coach
2. Dave Reif - Boys Middle School Track Coach
3. Jon Pilarski - Assistant Varsity Track Coach

Jeff Tanner seconded the motion and the employments were approved.

**LEAVE REQUEST:** Kyle McTiegue made a motion to approve the following leave requests as presented:

1. Sara Strus - Personal
2. Sheryl Fritz - Personal
3. B.J. Aldridge - Personal

Mandy Sharpe seconded the motion and the leave requests were approved.

**FIELD TRIP REQUESTS:** Kyle McTeigue made a motion to approve the following field trip requests:

1. FCCLA State Convention - Stephanie Thilges
2. Brookfield Zoo - 6th & 7th Grade Science - Sara Strus
3. Camp Tecumseh - 6th Grade - Kathy Minnick

Jeff Tanner seconded the motion and the field trips were approved.

CONFERENCE REQUESTS: Dennis Gutwein made a motion to approve the following conference requests:

1. Focus on Inclusion Conference - Jennifer Byrne & Chelsea Reed
2. IATCCC - Rebecca Reed, Hillary Durie, Jon Pilarski, Sara Strus & Dave Reif
3. ISNA Winter Seminar & IDOE Training - Jessica Murray & Cathy Risner
4. IASBO Treasurer Training - Shannon Fritz

Kyle McTeigue seconded the motion and the conferences were approved.

NALOXONE POLICY SECOND READING: The board reviewed the second reading of the proposed Naloxone policy. Mandy Sharpe made a motion to approve the second reading as presented. Kyle McTeigue seconded the motion and the policy was approved.

DOT-CDL TESTING: The board reviewed the first reading of amendments to the district's CDL Testing Policy.

DISSOLUTION OF CHECKS: Jonathan Gutwein made a motion to cancel checks greater than two years old for the ECA Account and for the West Central School Account. Mandy Sharpe seconded the motion and the checks will be canceled.

FUND NUMBER CHANGES: Dennis Gutwein made a motion to approve the fund number changes as listed below to comply with the State Board of Accounts directive. Kyle McTeigue seconded the motion and the changes were approved.

<b><u>2019 Fund Number &amp; Name</u></b>	<b><u>2020 Fund Number &amp; Name</u></b>
2900 - CAPE PACE Grant	2000 - PACE GRANT 2019
2910 - WIND TURBINE MAINTENANCE	1702 - WIND TURBINE MAINTENANCE
2930 - GO FOR SCH SAFETY GRANT	2005 - G2G SCHOOL SAFETY GRANT
2940 - COUNTY/LIT SHARES	1700 - COUNTY/LIT SHARES
2950 - LOCAL DRUG FREE COMMISSION	2006 - LOCAL DRUG FREE COMMISSION
2970 - PSI IOTA XI/PACK	2007 - PSI IOTA ART GRANT
2980 - COOP REIMBURSEMENT FUND	1300 - COOP REIMBURSEMENT FUND
2990 - TECHNOLOGY MAINT. & REPAIR	1705 - STUDENT TECH DAMAGE FEE

ITEMS FOR DISCUSSION:

Mr. Mike Carlson reported: February is Friendship Month at the elementary. We want to focus on what it means to be a good friend. Mrs. Hopkins and Mrs. Cotner are heading this. It kicked off last Friday with a convocation they created. A few fifth grade students participated and their work really showed with a great presentation. Each week has a theme and then on Friday there are corresponding dress-up days.

In connection with this, there will be another convocation in March with a bullying theme done by a professional BMX bike rider. Teachers have started looking closely at the reading curriculum for adoption. The top two or three companies will be asked to present to the staff for a final determination. The second round of the NWEA pilot is complete. On February 20th, an on-site representative of a reading program pilot will work with teachers to answer questions and to explain more features. The pilot ends this month and we'll be making a decision whether or not to purchase it next year.

Middle/High School Principal Scott Ritchie reported: The month of January has been a long year. We have had success through wrestling and our fine arts programs. Last weekend was a weekend where West Central shined. Four wrestlers are moving on to regional and the fine arts students have four or five that achieved gold level and qualified for state competition. We have sent English teachers and Mrs. Radtke to textbook caravans to update our materials for English. I would like to recognize Mrs. Sandy Lucas (Juvenile Probation Officer), Kenley Newbauer (Social Emotional Counselor), and Jennifer Johnson our 4-counties counselor in helping us work through some very tough situations this month. Our school system is blessed to have these people looking over our students with hard situations. Our professional development opportunities are being centered around SLOs, Textbook Rental, NWEA, and some Active Shooter discussion and planning.

Superintendent Dan Zylstra revisited the idea of moving 6th grade from the middle school to the elementary school. The benefits and drawbacks were discussed by the School Board and Administration, and the overall consensus was it would be a positive for our students and the overall setup of the school. The Board also discussed the potential of allowing homeschool students to play middle school sports at West Central. At the high school level, IHSA rules require students to be enrolled on campus for at least one course. Middle school has no such restrictions. After investigating other districts' practice, Mr. Zylstra will move forward with drafting some guidelines to allow this to occur. Mr. Zylstra discussed the possibility of charging high school students a larger fee for Chromebooks, with students owning the Chromebooks upon graduation. More research will be done to examine other districts' policies and practices in this regard. West Central is down approximately 24 students on the 2nd state ADM day compared to numbers from September. This will result in an \$80,000 mid-year reduction in funding from the state. The district is exploring the possibility of sending out direct mailings to highlight Kindergarten Roundup and our district's other strengths to those who live in our school district.

CLAIMS: Dennis Gutwein made a motion to approve claims 15 through 135 for the corporation. Kyle McTeigue seconded the motion and the claims were approved.

ADJOURNMENT: President Jeff Lowry asked the board if there was any further business. Being none, the president adjourned the meeting.

## **EXECUTIVE SESSION**

**February 6, 2020**

**8:30 PM**

The Board of Education of the West Central School Corporation met in executive session on Thursday, February 6, 2020 following the regular board meeting. The following members were present: Mandy Sharpe, Jeff Tanner, Jonathan Gutwein, Dennis Gutwein, Kyle McTeigue, President Jeff Lowry, Principals Scott Ritchie and Mike Carlson, and Superintendent Dan Zylstra.

The Executive Session was held in accordance with IC 5-14-1.5-6.1 (b) (9), "To discuss a job performance evaluation of individual employees."

President Jeff Lowry asked the board if there was any further business. Being none, the president adjourned the meeting.