

Executive Session

**Thursday, December 2, 2021
Board Room
6:00 PM**

The Board of Education of the West Central School Corporation met in an executive session on Thursday, December 2, 2021 preceding the regular board meeting. The following members were present: Kyle McTeigue, Mandy Sharpe, Todd Miller, Jake Tanner, and Dan Zylstra, Superintendent.

The Executive Session will be held in accordance with IC 5-14-1.5-6.1(b) (9) "To discuss a job performance evaluation of individual employee(s), apart from the budget process."

President Jeff Lowry asked the board if there was any further business. Being none, the president adjourned the meeting.

Jeff Lowry, President

APPROVED:

Kyle McTeigue, Secretary

The Board of Education of the West Central School Corporation met in a regular session on Thursday, December 2, 2021. The following members were present: Jake Tanner, Todd Miller, Mandy Sharpe, and Secretary Kyle McTeigue.

Also present were: Dan Zylstra, Superintendent; Mike Carlson, Elementary School Principal; Angie Radtke, Middle/High School Principal; Anita Goodan, of WKVI; Megan Galbreath of the Pulaski County Journal; and Sherri Cameron, Corporation Secretary.

Since the Board President and Board Vice President were unable to attend, Secretary Kyle McTiegue served as the meeting chair.

PUBLIC HEARING ON RETURN-TO-LEARN PLAN: Secretary Kyle McTeigue provided an opportunity for Public Comment on West Central's Return-to-Learn Plan as part of the requirements for ESSER Funds, which is posted on the district website. There were no public comments.

MINUTES: Todd Miller made a motion to approve the minutes of the regular meeting on November 4, 2021.

Jake Tanner seconded the motion and the minutes were approved.

REQUISITIONS: Mandy Sharpe made a motion to approve requisitions 21219 through 21238 for the corporation.

Todd Miller seconded the motion and the requisitions were approved.

EMPLOYMENTS: Jake Tanner made a motion to approve the following employments as presented:

1. Benjamin Gudas - STEM Instructional Assistant
2. Tyson Mellon - Varsity Girls Basketball Coach
3. Mindy Lovely - 5th Grade Boys Basketball Coach
4. Michael Holle - 6th, 7th, 8th Grade Boys Basketball Coach
5. Dylan Bailey - High School English Teacher

Mandy Sharpe seconded the motion and the employments were approved.

RESIGNATION: Todd Miller made a motion to approve the following resignation as presented:

1. Brooklyn Radtke - STEM Instructional Assistant

Jake Tanner seconded the motion and the resignation was approved.

LEAVE REQUEST: Mandy Sharpe made a motion to approve the following leave request as presented:

1. Amber Leman - personal

Todd Miller seconded the motion and the leave request was approved.

NON-CERTIFIED SALARY ADJUSTMENTS: Jake Tanner made a motion to approve the Non-Certified contract adjustments as presented.

Mandy Sharpe seconded the motion and the contract adjustments were approved.

TEACHER APPRECIATION GRANT: Todd Miller made a motion to approve the distribution of the 2021 TAG monies to teachers and award the same amounts to administrators from the Education Fund.

Jake Tanner seconded the motion and the motion carried.

PRINCIPAL CONTRACTS: Mandy Sharpe made a motion to approve the updated Principal Contracts as presented.

Todd Miller seconded the motion and the contracts were approved.

ADMINISTRATOR COVID STIPENDS: Jake Tanner made a motion to approve COVID-19 stipends for administrators under the same terms as the master contract and non-certified staff members.

Superintendent Zylstra noted he had forgotten to include them in the November's board meeting.

Mandy Sharpe seconded the motion and the stipends were approved.

RESOLUTION TO TRANSFER FROM THE RAINY DAY FUND TO THE EDUCATION FUND: Todd Miller made a motion to approve the resolution as presented authorizing the transfer of \$50,000 from the Rainy Day Fund to the Education Fund. Superintendent Zylstra noted the teacher and staff salary increases for this year would have a negative impact on the cash balance in the Education Fund. The board was pleased to provide the increases to the excellent staff members for their hard work. An allowable use of the Rainy Day Fund is to assist with cash flow needs. This move will work to keep the Education Fund cash balance at the State Board of Accounts' recommended 18%.

Todd Miller seconded the motion and the resolution was approved.

RESOLUTION TO TRANSFER AMOUNTS FROM THE EDUCATION FUND TO THE OPERATIONS FUND: Mandy Sharpe made a motion to approve the resolution to transfer up to \$50,000 per month from the Education Fund to the Operations Fund during the 2022 budget year.

Todd Miller seconded the motion and the resolution was approved.

RESOLUTION TO BALANCE ACCOUNTS: Jake Tanner made a motion to approve the resolution as presented.

Todd Miller seconded the motion and the resolution was approved.

ITEMS FOR DISCUSSION:

Elementary Principal Mike Carlson shared that the student council exceeded their goal during the food drive. All of the kids were treated with popcorn and a movie for their generosity. The Principal conference that Mr. Carlson attended was very good and there were many great ideas presented. Some of these will be included in the Thursday professional development times. They will be continuing their work on the Science of Reading, and will also incorporate some other data and math instruction. There are now 219 students attending Lifewise Academy, which is roughly 75% of the eligible students. It has been running very smoothly for West Central. The Christmas program for K-2 is December 16.

Middle/High School Principal Angie Radtke reported since the last board meeting, Jennifer Johns and her student council kids put on a great Veteran's Day Program. Judge Shurn was the speaker, and the veterans and their families had a meal provided by the cafeteria in the media center. Mrs. Newbauer teamed up with Mandy Nielsen from Purdue Extension and hosted the Reality Store for the 8th grade students. The teachers have been working on their curriculum outlines. Next week the middle school, ninth, and tenth grade students will all be taking the NWEA tests. Final exams for high school students are scheduled for the Monday and Tuesday before break.

Superintendent Dan Zylstra met with pool specialists to assess some of the needs of the district pool. The consultants noted the perimeter drains would need to be replaced as well as other piping underneath the pool. The main mechanicals, which were last replaced in 2001, would need to be updated substantially to meet existing codes. And any HVAC work in the rooftop unit would need to incorporate evacuator pumps. The scope of the project would need to be fully understood before smaller pieces of the project could be worked on individually. The board will continue to gather information. The summer HVAC project is 99% complete, with a few small mechanical issues being addressed and the demolition and removal of the old main air handler scheduled for Christmas break. Currently there are 26 wireless hotspots in students' homes provided free from a grant through the WHIN organization. More

are available for families. Superintendent Zylstra thanked the board, teachers, staff, and community at large for making the first semester a huge success. The goal has been to maintain as normal a school year as possible for the sake of student learning. Thus far, we have accomplished this.

CLAIMS: Todd Miller made a motion to approve claims 2663 through 2789 for the corporation. Jake Tanner seconded the motion and the claims were approved.

ADJOURNMENT: Secretary Kyle McTeigue asked the board if there was any further business. Being none, the secretary adjourned the meeting.

APPROVED:

Jeff Lowry, President

Kyle McTeigue, Secretary