

Board of Finance

Thursday, January 6, 2022
Board Room
7:00 PM

The Board of Finance Committee of the West Central School Corporation met on Thursday, January 6, 2022. The following members were present: Kyle McTeigue, Todd Miller, Jake Tanner, Jonathan Gutwein, Dennis Gutwein, Jeff Lowry, and President Mandy Sharpe.

Also present were: Dan Zylstra, Superintendent; Sherri Cameron, Corporation Secretary; and Megan Galbreath of the Pulaski County Journal.

ELECTION OF OFFICERS: Board of Finance President Mandy Sharpe opened the floor for the nomination of officers. Jeff Lowry made a motion to nominate Mandy Sharpe as President. Dennis Gutwein made a motion to close nominations. Todd Miller seconded the motion and the motion carried. Mandy Sharpe was elected President of the Board of Finance.

Todd Miller made a motion to nominate Jake Tanner as Secretary. Mandy Sharpe made a motion to close nominations. Kyle McTeigue seconded the motion and the motion carried. Jake Tanner was elected Secretary of the Board of Finance.

Kyle McTeigue made a motion to designate Shannon Fritz, Treasurer, as the investing officer. Jonathan Gutwein seconded the motion and the motion carried.

DEPOSITORIES: Jake Tanner made a motion to designate Lake City Bank, Medaryville Branch, and Alliance Bank, Francesville Branch, as the depositories for the year. Jeff Lowry seconded the motion and the motion carried.

CURRENT INVESTMENTS: Superintendent Zylstra reviewed the current accounts, including checking, savings, and certificates of deposit.

FINANCIAL REPORT: Superintendent Dan Zylstra reviewed the report of the district's financial condition as well as the fiscal and qualitative indicators dashboard as per IC 5-13-7-8.

ADJOURNMENT: President Mandy Sharpe asked the board if there was any further business. Being none, the president adjourned the meeting.

Mandy Sharpe, President

APPROVED:

Jake Tanner, Secretary

The Board of Education of the West Central School Corporation met in a regular session on Thursday, January 6, 2022. The following members were present: Jake Tanner, Todd Miller, Mandy Sharpe, Kyle McTeigue, Dennis Gutwein, Jonathan Gutwein, and President Jeff Lowry.

Also present were: Dan Zylstra, Superintendent; Mike Carlson, Elementary School Principal; Angie Radtke, Middle/High School Principal; Megan Galbreath of the Pulaski County Journal; Marci Kennedy, High School Guidance Counselor; Kevin Vanderground of Church, Church, Hittle & Antrim; and Sherri Cameron, Corporation Secretary.

CONFLICT OF INTEREST FORMS: The board members filled out annual conflict of interest forms as required by law.

ELECTION OF OFFICERS: President Jeff Lowry opened the floor for the nomination of officers. Mandy Sharpe nominated Kyle McTeigue for President. Jake Tanner made a motion to close nominations. Dennis Gutwein seconded the nomination and Kyle McTeigue was elected President.

Jonathan Gutwein nominated Jake Tanner for Vice President. Jeff Lowry made a motion to close nominations. Todd Miller seconded the nomination and Jake Tanner was elected Vice President.

Mandy Sharpe nominated Todd Miller for Secretary. Jonathan Gutwein made a motion to close nominations. Jake Tanner seconded the motion and Todd Miller was elected Secretary.

MINUTES: Todd Miller made a motion to approve the minutes of the regular meeting and executive session on December 2, 2021.

Jake Tanner seconded the motion and the minutes were approved.

REQUISITIONS: Dennis Gutwein made a motion to approve requisitions 22000 through 22008 for the corporation.

Jeff Lowry seconded the motion and the requisitions were approved.

RESIGNATIONS: Jonathan Gutwein made a motion to approve the following resignations as presented:

1. Kara Trent - Elementary Teacher
2. Dan Zylstra - Superintendent (effective June 30, 2022)
3. Lydia Hendress - Cooperative School Services

Jeff Lowry seconded the motion and the resignations were approved.

TRANSFER: Todd Miller made a motion to approve the following transfer:

1. McKenzie Boehning - Long term Kindergarten Sub

Mandy Sharpe seconded the motion and the transfer was approved.

EMPLOYMENT: Jake Tanner made a motion to approve the following employment as presented:

1. Tasha Linback - Long term Instructional Assistant

Dennis Gutwein seconded the motion and the employment was approved.

LEAVE REQUESTS: Todd Miller made a motion to approve the following leave requests as presented:

1. Sara Strus - Personal
2. Kasey Lowry - Personal

Jonathan Gutwein seconded the motion and the leave requests were approved.

CONFERENCE REQUEST: Dennis Gutwein made a motion to approve the following conference request as presented:

1. Chelsea Reed - Focus on Inclusion

Mandy Sharpe seconded the motion and the conference request was approved.

APPOINTMENTS: Jake Tanner made a motion to approve the reappointment of the following individuals for 2022:

1. Shannon Fritz - Corporation Treasurer
2. Chassidy Leman - Corporation Assistant Treasurer/Human Resources
3. Casie Allen - Extra-Curricular Treasurer
4. Church, Church, Hittle & Antrim - School Corporation Attorneys

Todd Miller seconded the motion and the appointments were approved.

MEMORANDUMS OF UNDERSTANDING: Jonathan Gutwein made a motion to approve the following Memorandums of Understanding.

1. MOU - Assistant Wrestling Coach
2. MOU - PBIS Coordinator

Jake Tanner seconded the motion and the MOUs were approved.

ITEMS FOR DISCUSSION:

Elementary Principal Mike Carlson shared that the second semester is underway and has started well, with all staff positions filled. Benchmark assessments were given last month. The growth percentages are on track to be significantly up from last year in reading, and math should end with about the same growth building-wide. Unfortunately, they had to cancel the K-2 Christmas program last month. A convocation is planned the first week of February that combines dance with messaging about achievement, motivation, and bullying. More activities for the semester are being planned, including Grandparents'/Special Friend day and changing the Water Bash at the end of the year to a school-wide carnival. This is the year for math textbook adoption. Teachers are scheduled to attend the caravan and bring ideas back to the staff.

Middle/High School Principal Angie Radtke reported that December was another busy month. Grades 7-10 took the second round of NWEA. The high school students took final exams, and attendance was good. Only a few students needed to do make-up exams on January 3. After exams, the whole school met in the gymnasium to participate in Reindeer Games. Before the students boarded the bus for break, there were drawings for good attendance. Thanks to Miss Strus' hard work, the middle school students had a carnival for those who had passing grades and good behavior. The high school incentive trip will be to the DeMotte bowling alley in the next couple of weeks. The high school boys basketball team won a game! The school spirit was palpable; Hoosier Hysteria at its best! A big thank you to Mr. Carlson for leading the corporation professional development day on John Hattie's effect size related to student achievement this past Monday. They are looking forward to a great second semester.

Superintendent Dan Zylstra discussed potential band and choir room renovations, the bids for which are still coming in. He also shared a proposal to scan old student, staff, and financial records into a database for future access. The board discussed the pros and cons of such a move. Superintendent Zylstra discussed a potential waiver request which would allow early release in 2022-2023 for staff professional development 8 times per year. The details are still being finalized. He also spoke of current COVID-19 practices in the district. With the continually changing guidelines, the district will continue with its existing close contact and quarantine policy and not include differentiation for mask wearing or vaccinations.

CLAIMS: Todd Miller made a motion to approve claims 2792 through 2932 for the corporation. Dennis Gutwein seconded the motion and the claims were approved.

ADJOURNMENT: President Kyle McTeigue asked the board if there was any further business. Being none, the president adjourned the meeting.

APPROVED:

Kyle McTeigue, President

Todd Miller, Secretary

Executive Session

Thursday, January 6, 2022

Board Room (B-113)

8:30 PM

The Board of Education of the West Central School Corporation met in an executive session on Thursday, January 6, 2022 following the regular board meeting. The following members were present: Dennis Gutwein, Mandy Sharpe, Todd Miller, Jonathan Gutwein, Jake Tanner, Jeff Lowry, and President Kyle McTeigue.

Also present were: Dan Zylstra, Superintendent; Marci Kennedy, High School Guidance Counselor; Mike Carlson, Elementary Principal; and Angie Radtke, High School Principal.

The executive session was held in accordance with IC 5-14-1.5-6.1(b) (9) "To discuss a job performance evaluation of individual employee(s), apart from the budget process."

President Kyle McTeigue asked the board if there was any further business. Being none, the president adjourned the meeting.

Kyle McTeigue, President

APPROVED:

Todd Miller, Secretary