

REGULAR MEETING

DECEMBER 7, 2017

The Board of Education of the West Central School Corporation met in regular session on Thursday, December 7, 2017. The following members were present Todd Miller, Mandy Sharpe, Jonathan Gutwein, Jeff Tanner, and President Jeff Lowry. Also in attendance were Bonnie Coleman, Adam Weesner, Wes Allen, Principals Pat Culp and Dan Zylstra, Shannon Fritz and Superintendent Don Street.

ELECTION OF TEMPORARY SECRETARY: President Jeff Lowry opened the floor for the nomination of a temporary secretary. Todd Miller nominated Mandy Sharpe for the temporary secretary. Jonathan Gutwein made a motion to close nominations. Jeff Lowry seconded the motion and Mandy Sharpe was elected Secretary.

MINUTES: Todd Miller made a motion to approve the minutes of the regular meeting of November 2, 2017 as presented. Jeff Tanner seconded the motion and the minutes were approved.

REQUISITIONS: Jeff Tanner made a motion to approve requisitions 17255 through 17289 for the corporation. Mandy Sharpe seconded the motion and the requisitions were approved.

RETIREMENT: Jeff Tanner made a motion to accept the following retirement as presented:

1. Susan Wall – Custodian

Jonathan Gutwein seconded the motion and the retirement was accepted.

RESIGNATIONS: Todd Miller made a motion to accept the following resignations as presented:

1. Peyton Myers – Instructional Assistant
2. Rebekah Erb – High School Cross Country Coach

Mandy Sharpe seconded the motion and the resignations were accepted.

EMPLOYMENT: Jonathan Gutwein made a motion to approve the following employment as presented:

1. Harold Rogers – Custodian
2. Kendra Miller – Instructional Assistant
3. Mike Harter – Driver Education
4. Mandy Bishop – 7th Grade Girls Basketball Coach
5. Alison Carnahan – 8th Grade Girls Basketball Coach

Jeff Lowry seconded the motion and the employment was approved.

LEAVE REQUEST: Mandy Sharpe made a motion to approve the following leave requests as presented.

1. Brittany Mendiola – Personal Leave
2. Laura Stout – Personal Leave
3. Arlene Metzger – Personal Leave

Todd Miller seconded the motion and the leave requests were approved.

HEARING ON LEASE: President Jeff Lowry opened the hearing on the proposed lease agreement. Attorney Bonnie Coleman explained the purpose of the hearing for the secure entrance and utilization of space project. President Lowry asked for questions or comments on whether the lease rental contained in the lease agreement is fair and reasonable for the construction or improvements being made. Hearing none, the hearing on the lease was closed.

HEARING TO CONSIDER ADDITIONAL APPROPRIATION: President Jeff Lowry opened the hearing to consider additional appropriation. Attorney Bonnie Coleman explained the purpose of the additional appropriation for the bond. President Lowry asked for questions or comments. Hearing none, the hearing to consider additional appropriation was closed.

RESOLUTION AUTHORIZING EXECUTION OF LEASE AND SALE OF REAL ESTATE: Todd Miller made a motion to approve the resolution authorizing execution of the lease and sale of real estate. Jeff Tanner seconded the motion and the resolution authorizing execution of the lease was approved.

ADDITIONAL APPROPRIATION RESOLUTION: Jeff Tanner made a motion to approve the resolution authorizing additional appropriations. Mandy Sharpe seconded the motion and the resolution was approved.

RESOLUTION APPROVING MASTER CONTINUING DISCLOSURE UNDERTAKING: Jonathan Gutwein made a motion to approve the resolution approving continuing disclosure undertaking. Jeff Tanner seconded the motion and the resolution approving continuing disclosure undertaking was approved.

RESOLUTION APPROVING POST-ISSUANCE COMPLIANCE PROCEDURES: Todd Miller made a motion to approve the resolution approving post-issuance compliance procedures. Mandy Sharpe seconded the motion and the resolution approving post-issuance procedures was approved.

RESOLUTION ASSIGNING CONSTRUCTION BIDS: Jeff Tanner made a motion to approve the resolution assigning construction bids. Todd Miller seconded the motion and the resolution assigning bids to the building corporation was approved.

RESOLUTION APPROVING ISSUANCE OF BONDS AND/OR BANS: Jonathan Gutwein made a motion to approve the resolution approving issuance of bond anticipation notes and multiple series of AD Valorem property tax first mortgage bonds. Todd Miller seconded the motion and the resolution was approved.

SECURE ENTRANCE AND UTILIZATION OF SPACE PROJECT: Adam Weesner from Barton-Coe –Vilamaa reviewed the plans for the project. The project consists of reconfiguring the building office areas for the purpose of making the entrances more secure. Other areas of the buildings will be renovated to utilize the existing space for current purposes.

MIDDLE SCHOOL AND AUXILIARY GYM ROOF PROJECTS: Adam Weesner from Barton-Coe-Vilamaa reviewed the plans for the middle school and auxiliary gym roof project. Jeff Tanner made a motion to advertise for bids on the proposed roof project.

Jonathan Gutwein seconded the motion and approval was given to advertise for bids.

RESOLUTION TO BALANCE ACCOUNTS: Todd Miller made a motion to approve the following resolution as presented:

Be it resolved that the members of the Board of School Trustees hereby approve of the necessary transfers so that all accounts have a zero or positive balance for the year of 2017. Be it further resolved that funds are hereby encumbered from the 2017 accounts for use in 2018.

Mandy Sharpe seconded the motion and resolution was approved.

BUS BIDS: Jonathan Gutwein made a motion to accept the bid from MidWest Transit Equipment for two (2) new IC/Collins 78 passenger school buses for \$85,525 each. MidWest will allow \$6,400 for a trade in allowance for bus 2 and \$6,700 for bus 7. Todd Miller seconded the motion and the motion carried.

TEACHER APPRECIATION GRANTS: Mandy Sharpe made a motion to approve the teacher appreciation grant distribution. Jeff Lowry seconded the motion and motion was approved.

POLICY MANUAL REVISIONS: The first reading of employee use of social media, electronic monitoring, notice of procurement of professional services, and reporting of arrests by employees was held. Todd Miller made a motion to approve the first reading of the policy manual revisions as presented. Jeff Tanner seconded the motion. There will be a second reading at the next school board meeting in January.

ITEMS FOR DISCUSSION: Mr. Dan Zylstra informed the board that West Central Elementary hosted Donuts with Dad on Friday, December 1. With a lumberjack theme, a good time was had by all. The day also included a trip to the Math Masters Prize room and a preview of the PTC's Holiday Shop, which will run the week of December 4-8. The K-3 and Elementary Chorus Christmas Program will be at 6:00pm on Tuesday, December 12. For professional development, a trainer from Curriculum Associates worked with staff on math program implementation. Staff also collaborated regarding the online science textbook.

Mr. Patrick Culp reported that West Central High School continues to be recognized for the efforts to expand dual college credits. Recently, West Central was honored by Dr. Jennifer McCormick, Superintendent of Public Instruction, Ivy Tech Community College, and Vincennes University during the 2017 Indiana Dual Credit Recognition Ceremony. This inaugural celebration is in recognition of West Central Senior High School's efforts to provide Indiana students with access to and success in Dual Credit courses. The Fine Arts program is scheduled for Tuesday, December 19 at 6:00 pm, awards for art will be presented. Artwork from high school students will be displayed in the cafeteria. At 6:30 pm, a concert by the band and choir will begin in the high school gym.

Mr. Don Street reported that the Indiana Department of Education has notified school districts that the tuition support monthly payments will be decreased because the Indiana State Budget for education is less than the total tuition support payments. The certified staff will be participating in a poverty simulation on January 3 during the professional development day. The general fund balance for November was good. The wind turbine production was positive for November.

CLAIMS: Todd Miller made a motion to approve claims 1419 through 1577 for the corporation. Jonathan Gutwein seconded the motion and the claims were approved.

ADJOURNMENT: President Jeff Lowry asked the board if there was any further business. Being none, the president adjourned the meeting.

APPROVED:

Jeff Lowry, President

Mandy Sharpe, Secretary

EXECUTIVE SESSION

DECEMBER 7, 2017

The Board of Education of the West Central School Corporation met in executive session on Thursday, December 7, 2017 preceding the regular board meeting. The following members were present: Mandy Sharpe, Jonathan Gutwein, Todd Miller, Jeff Tanner and President Jeff Lowry. Also in attendance were Wes Allen, Principals Pat Culp and Dan Zylstra, and Superintendent Don Street.

The Executive Session was held in accordance with IC 5-14-1.5-6.1 (b) (9), "To discuss a job performance evaluation of individual employee(s), apart from the budget process."

President Jeff Lowry asked the board if there was any further business. Being none, the president adjourned the meeting.

Jeff Lowry, President

APPROVED:

Mandy Sharpe, Secretary