

REGULAR MEETING

JUNE 2, 2016

The Board of Education of the West Central School Corporation met in regular session on Thursday, June 2, 2016. The following members were present, Jeff Tanner, Todd Miller, Gary Gudeman, Dennis Gutwein, Mandy Sharpe and President Jeff Lowry. Also in attendance were Amber Tomlinson, Principals Pat Culp and Dan Zylstra, Bonnie Koebcke, Shannon Fritz, and Superintendent Don Street.

BOARD APPOINTMENT: Todd Miller made a motion to appoint Mandy Sharpe to the at-large school board seat for the remaining term. Jeff Tanner seconded the motion. The appointment was approved.

OATH OF OFFICE: Bonnie Koebcke gave the Oath of Office to Amanda Sharpe.

ELECTION OF VICE PRESIDENT: By Robert's Rules of Order, Vice President Jeff Lowry will complete the term as President. President Jeff Lowry opens the floor for the nomination for Vice President. Dennis Gutwein nominated Todd Miller. Gary Gudeman seconded the motion. Jim Bergens motioned to close the nominations. The nomination was approved.

ELECTION OF SECRETARY: President Jeff Lowry opened the floor for nominations for Secretary. Todd Miller nominated Jim Bergens. Jeff Lowry seconded the motion. Dennis Gutwein motioned to close nominations. The nomination was approved.

MINUTES: Jim Bergens made a motion to approve the minutes of the regular meeting of May 5, 2016 as presented. Jeff Tanner seconded the motion and the minutes were approved.

REQUISITIONS: Jeff Tanner made a motion to approve requisitions 16105 through 16125 for the corporation and 16119 through 16129 for the Cooperative School Services. Dennis Gutwein seconded the motion and the requisitions were approved.

RESIGNATIONS: Jim Bergens made a motion to accept the following resignations as presented:

1. David Schultheiss – Elementary/Middle PE
2. Adam Huber – Elementary – 4th Grade
3. Ronette Messer – Instructional Assistant

Jeff Lowry seconded the motion and the resignations were accepted.

RETIREMENT: Todd Miller made a motion to accept the following retirement as presented:

1. Darla Tanner

Jeff Tanner seconded the motion and the retirement was approved. Many thanks are extended to Darla for her years of service to the school corporation.

EMPLOYMENT: Dennis Gutwein made a motion to approve the following Employment as presented:

1. Shelby Powell – Life Skills Instructional Assistant
2. Will Sensibaugh – High School Custodian

3. Tonya Wall – Junior Class Sponsor
4. Mike Harter – Driver’s Education Teacher
5. John Bryant – Cooperative School Services

Gary Gudeman seconded the motion and the contracts were approved.

LEAVE REQUEST: Jeff Tanner made a motion to approve the following leave requests as presented:

1. Susan Wall – Personal Leave
2. Candace Hivley – Maternity Leave Cooperative School Services

Jim Bergens seconded the motion and the leave requests were approved.

POLICY MANUAL REVISIONS: Jim Bergens made a motion to approve the second reading of the Board Policy Manual additions, Collection and Forgiveness of Debt; Internal Controls; Criminal Gangs and Criminal Gang Activity in Schools; and the update for Graduation Requirements. Todd Miller seconded the motion and the policies were approved.

PUBLIC COMMENTS ON CONTRACT: President Jeff Lowry opened the floor for public comments on contract between the Superintendent and School Board. The salary remains the same as 2015-16. Being no comments, the hearing was closed.

KEYSTONE CONSULTING CONTRACT 2016-17: Dennis Gutwein made a motion to approve the Keystone Consulting Contract as presented. Keystone is the corporation’s budget and software company. Jeff Tanner seconded the motion and the contract was approved.

SUMMER SCHOOL: Jeff Tanner made a motion to approve summer school and the required staff for elementary, special education, and driver education. Summer school is funded for by Title 1 and IDOE grants. Driver education is self-funded by tuition. Jim Bergens seconded the motion and the motion was approved.

TECHNOLOGY SURVEY/PLAN: Todd Miller made a motion to approve the Indiana Department of Education Technology Survey/Plan. Gary Gudeman seconded the motion and the technology survey/plan was approved.

REDUCTION IN FORCE (reason is declining enrollment and projected revenue and expenditures): On May 13, 2016, Mrs. Leanna Nielsen, Mrs. Lisa Baker and Mrs. Laura Stout were given written notice of the preliminary decision of Mr. Dan Zylstra and/or Mr. Pat Culp to cancel the teaching contract(s), effective at the end of the school year. This notice advised Leanna Nielsen, Lisa Baker and Laura Stout individually of the right to a conference with the Superintendent should one be requested within five days of receiving the written notice of the Principal’s preliminary decision. Leanna Nielsen, Lisa Baker and Laura Stout failed to request a conference. In accordance with IC 20-28-7.5-2(e), if a teacher does not request a conference, the Principal’s preliminary decision is considered final. Dennis Gutwein made a motion to cancel the teaching contracts of Leanna Nielsen, Lisa Baker and Laura Stout effective at the end of the school year. Jeff Tanner seconded the motion and the motion was approved. The three (3) teachers are on a recall list for the 2016-17 school year.

STUDENT TRANSFER ENROLLMENT: Jim Bergens made a motion to approve the Student Transfer Enrollment request dates and capacity per grade level. Mandy Sharpe seconded the motion and the Student Transfer Enrollment was approved. The information will be posted on the web-site.

ON-LINE REGISTRATION PAYMENT PLAN: Gary Gudeman made a motion to approve the Magic Writer Contract with Alliance Bank as our on-line book rental payment program. Jeff Lowry seconded the motion and the contract was approved. The on-line payment program is a convenience for parents and not required for on-line registration. There will be a convenience fee for parents paying on-line.

AGREEMENT WITH THE CROSSING: Todd Miller made a motion to approve the renewal of the Secondary School Agreement with Crossing National for the 2016-17 school year. Jim Bergens seconded the motion and the agreement was approved.

LOCAL EDUCATIONAL AGENCY SPECIAL EDUCATION COOPERATIVE: Jim Bergens made a motion to approve the resolution authorizing authority to cease being the financial institution/local educational agency (LEA) for Special Education Cooperative effective end of business June 30, 2016. Jeff Tanner seconded the motion and the motion was approved.

LEARNING LAB/ALTERNATIVE EDUCATION: Dennis Gutwein made a motion to approve a learning lab/alternative education program starting in the 2016-17 school year and to apply for possible grant opportunities. Todd Miller seconded the motion and the motion was approved. This will allow students an opportunity to retake courses in a non-traditional classroom and to take courses not currently offered.

ITEMS FOR DISCUSSION: Mr. Dan Zylstra reported to the board that the elementary school had a fun-filled last week as we finished out the school year. Students had wonderful weather for Field Day. The Accelerated Reader Movie trip to the ISIS Theatre in Winamac went well. The awards day program completed the school year. Summer school began on May 31 and will run through June 9. We will celebrate its completion with a pool party after lunch on the last day. The school would like to thank Mrs. Schlatter and the Title I Department for working to organize summer school this year so students could have this extended opportunity for learning. Looking ahead, Summer Swim Lessons will occur the weeks of June 13-24. Sign-up forms are still available on the pool's web page, as well as other information about summer pool activities. The pool will be closed June 27-July 8 for yearly maintenance and cleaning. Over the summer several rooms at the elementary will be getting the carpeting replaced, as well as other cleaning and maintenance needs. The school should be spruced up and ready to go in August when registration begins. Mr. Zylstra also reported that the Doe-EE Report was completed. All districts were responsible for submitting a report to the state verifying the students whose scores would be included in the calculation for ISTEP+ accountability. Students who were enrolled in a school corporation for fewer than 162 days do not count against a school. The West Central Administration looked through the data and discovered there were sixteen students in grades 3-8 that did not meet this requirement. This is a particularly high transiency rate for West Central.

Mr. Pat Culp informed the board that on Sunday, May 29, West Central School Corporation graduated the Class of 2016. Mr. Steve Birch presented an excellent Baccalaureate Address to all the seniors. Graduation speeches were provided by Valedictorian Jerod Putt and Salutatorian Vanessa Murray. Jerod and Vanessa encouraged students in their future endeavors. Mr. Street presented the diplomas to the

seniors. Congratulations to the seniors and their parents on this milestone moment. On June 21, West Central High School will send students to the 13th annual Indiana High School Athletic Association (IHSAA) Student Leadership Conference at Plainfield High School. These individuals were nominated by their head coach with approval from the Athletic Director and Principal. While at the Student Leadership Conference, individuals will have the opportunity to hear from more than 40 speakers on topics such as leadership, sportsmanship, commitment, and team building.

Mr. Street presented tentative plans for West Central Schools 50th Anniversary. The Class of 2017 will be West Central High Schools 50th graduating class. A flyer highlighting several of the current programs and successes for K-12 is being created and will be mailed to residence in the area. Congratulations are extended to the West Central Board of Education for being recognized as an Outstanding School Board by the Indiana School Boards Association. The positive wind turbine production was reviewed.

CLAIMS: Dennis Gutwein made a motion to approve claims 465 through 565 for the corporation and 1034 through 1125 for Cooperative School Services. Gary Gudeman seconded the motion and the claims were approved.

ADJOURNMENT: President Jeff Lowry asked the board if there was any further business. Being none, the vice-president adjourned the meeting.

Jeff Lowry, President

APPROVED:

Jim Bergens, Secretary