

REGULAR MEETING

JANUARY 7, 2016

The Board of Education of the West Central School Corporation met in regular session on Thursday, January 7, 2016. The following members were present Dennis Gutwein, Jim Bergens, Todd Miller, Gary Gudeman, Jeff Lowry, David Allen and Jeff Tanner. Also in attendance were Amber Tomlinson, Susie Bergens, Doug Lee, Principals Pat Culp and Dan Zylstra, Shannon Fritz, and Superintendent Don Street.

CONFLICT OF INTEREST FORMS: The board members filled out annual conflict of interest forms as required by law.

ELECTION OF OFFICERS: President Jim Bergens opened the floor for the nomination of officers. Jim Bergens nominated David Allen for President. Dennis Gutwein made a motion to close nominations. Jeff Tanner seconded the motion and David Allen was elected President.

Jim Bergens nominated Jeff Lowry for Vice-President. Dennis Gutwein made a motion to close nominations. Todd Miller seconded the motion and Jeff Lowry was elected Vice-President.

Dennis Gutwein nominated Todd Miller for Secretary. Jeff Tanner made a motion to close nominations. Jim Bergens seconded the motion and Todd Miller was elected Secretary.

MINUTES: Jeff Tanner made a motion to approve the minutes of the regular meeting and the Executive Session on December 3, 2015 as presented. Dennis Gutwein seconded the motion and the minutes were approved.

REQUISITIONS: Jim Bergens made a motion to approve requisitions 15266 through 15283 for 2015 and 16001 through 16006 for 2016 for the corporation and 16061 through 16072 for Cooperative School Services. Todd Miller seconded the motion and the requisitions were approved.

EMPLOYMENT: Gary Gudeman made a motion to approve the following employment as presented:

1. Tina Hoeflerlin – High School Cafeteria
2. Tonya Wall – 7 Grade Girls Basketball Coach
3. Becca Erb – MS Track Coach

Jeff Lowry seconded the motion and the contracts were approved.

LEAVE REQUEST: Jim Bergens made a motion to approve the following leave request as presented:

1. Nicole Kopka – Maternity Leave-February 15, 2016-May 16, 2016-
High School Custodian

Dennis Gutwein seconded the motion and the leave request was approved.

RESIGNATION: Todd Miller made a motion to approve the following resignation as presented:

1. Kristin Cullen – High School Custodian

Jeff Lowry seconded the motion and the resignation was approved.

CONFERENCE REQUEST: David Allen made a motion to approve the following conference requests as presented:

1. Focus on Inclusion Conference – February 23-24, 2016-Amber Leman and Chelsea Reed
2. Glazier Clinic-January 22-24, 2016-Marc Hall

Jeff Tanner seconded the motion and the conference requests were approved.

FIELD TRIP REQUEST: Todd Miller made a motion to approve the following field trip requests as presented:

1. Business Professionals of America-March 6-8, 2016-Joanne Stevens and 10 students
2. Camp Tecumseh, Brookston, IN-May8-9,2017-6th Grade Class

Gary Gudeman seconded the motion and the field trip requests were approved.

CONTRACTS: Jim Bergens made a motion to approve the Cooperative School Service Administrative Contract Adjustments. David Allen seconded the motion and the contracts were approved.

APPOINTMENTS: Dennis Gutwein made a motion to approve the reappointment of the following individuals for the 2016 school year:

1. Pamela Ledford – Corporation Treasurer
2. Bonnie Koebcke – Corporation Assistant Treasurer
3. Monica Franscoviak – Extra-Curricular Treasurer

Jeff Lowry seconded the motion and the appointments were approved.

DRIVERS EDUCATION: Jim Bergens made a motion to approve the fees for driver's education for the 2016 summer session as presented. In corporation students will be charged \$200.00 while out of corporation students will be charged \$300.00. In addition a \$25 fee will be paid to Driving Brilliance for the online course. Gary Gudeman seconded the motion and the fees were approved.

REDUCTION OF APPROPRIATIONS FOR THE 2015 TRANSPORTATION FUND: Mr. Street presented the reduction of 2015 appropriations that more accurately reflect expenditures from July 1 through December 31, 2015. Jeff Tanner made a motion to reduce the 2015 Transportation Fund appropriations by \$76,564.00. Jim Bergens seconded the motion and the motion carried.

REDUCTION OF APPROPRIATIONS FOR THE 2015 GENERAL FUND: Mr. Street presented the reduction of 2015 appropriations that more accurately reflect expenditures from July 1 through December 31, 2015. Dennis Gutwein made a motion to reduce the 2015 General Fund appropriations by \$612,500.00. Todd Miller seconded the motion and the motion carried.

RAINY DAY FUND: Jeff Lowry made a motion to transfer \$100,000 to the Rainy Day Fund from the Capital Projects Fund and \$25,000 from the Bus Replacement Fund. Jeff Tanner seconded the motion and the motion carried.

2016 BUDGET: Mr. Street reviewed the 2016 approved budget.

PARKING LOT SEALCOATING: Dennis Gutwein made a motion to accept the quote from Town & Country Paving to do the sealcoating and repairs to the parking lot at West Central. Todd Miller seconded the motion and the quote was accepted.

POLICY MANUAL REVISIONS: The first reading of Threshold for Material Loss, Shortage, or Theft of School Funds or Property and Review and Second Audit of Free and Reduced Lunch Application was held. Jim Bergens made a motion to approve the first reading of the policy manual revisions as presented. Jeff Tanner seconded the motion. There will be a second reading at the next school board meeting in February.

ITEMS FOR DISCUSSION: Mr. Zylstra informed the board that report cards went home with students on Wednesday, January 6. On Friday, January 8 the elementary school will have our Accelerated Reader Kickoff in the elementary gym. Students will earn Accelerated Reader points toward monthly and a year-end goal. On January 11 and 12 we will have our 2nd quarter perfect attendance lunches for students who were present every day of school without being tardy. The staff spent time reviewing special education protocol and procedures during the professional development day. We also took time to review some accreditation/school improvement plan documentation and grade levels spent time looking at student data in preparation for this spring's ISTEP+ test.

Mr. Culp congratulated the middle school and high school students for the successful Winter Music Program. Students performed a beautiful program filled with seasonal music from the bands, choir, and various solo performances to the delight of the packed house of supporters. Thank you is given to the music boosters and Mrs. Valerie Lemman for their support and assistance to ensure the success of the program. Thank you is extended to the music director, Ms. Jenna Wojdula, for her dedication to the program. On Tuesday, January 19, West Central is hosting a Financial Aid night at 6:00 for all seniors. RSVPs will be sent in the mail soon, so please reply so the necessary arrangements can be made for the evening. On January 29, the local Special Olympics athletes will be playing basketball at halftime. Baseball field renovations continue throughout the fall and winter. A thank you is extended to Mr. Mark Salinas, owner and operator of the Yard Farmer for donating his time and equipment. Also, thank you to Mr. Allen and Coach McKay for the support, time, and effort on the field in preparation for the upcoming season.

Mr. Street provided wind performance information for November and December. The turbine production has been very good. Congratulations to both cafeterias for perfect inspections with no violations during the Pulaski County Health Departments inspection! Jessica Murray completed the School Nutrition Association Credentialing exam and is a School Nutrition Specialist. The Indiana Department of Education approved E-Learning days for West Central if necessary. Make-up days would be used first. The spring 2015 ISTEP scores were presented. . As expected, scores declined across the state. Information on the PSAT was also provided. Francesville police officer Doug Lee was introduced to the school board. Congratulations are extended to the board on being recognized for continuous improvement by the Indiana School Boards Association.

CLAIMS: Jeff Lowry made a motion to approve claims 1224 through 1318 for 2015 and 1 through 23 for 2016 for the corporation and 533 through 622 for Cooperative School Services. Gary Gudeman seconded the motion and the claims were approved.

ADJOURNMENT: President David Allen asked the board if there was any further business. Being none, the president adjourned the meeting.

David Allen, President

APPROVED:

Todd Miller, Secretary

BOARD OF FINANCE

JANUARY 7, 2016

The Board of Finance Committee of the West Central School Corporation met on January 7, 2016 after the regular board meeting. The following members were present: Dennis Gutwein, Jim Bergens, Gary Gudeman, David Allen, Jeff Tanner, Jeff Lowry and Todd Miller. Also in attendance were Susie Bergens and Superintendent Don Street.

ELECTION OF OFFICERS: Todd Miller made a motion to nominate Gary Gudeman as president. Jim Bergens made a motion to close nominations. David Allen seconded the motion and the motion carried. Gary Gudeman was elected President of the Board of Finance.

Gary Gudeman made a motion to nominate Jeff Tanner as Secretary. David Allen made a motion to close nominations. Todd Miller seconded the motion and the motion carried. Jeff Tanner was elected Secretary of the Board of Finance.

Jim Bergens made a motion to designate Pamela Ledford, Treasurer, as the investing officer. Jeff Lowry seconded the motion and the motion carried.

DEPOSITORIES: Dennis Gutwein made a motion to designate Lake City Bank, Medaryville Branch, and Alliance Bank, Francesville Branch as depositories for the year. David Allen seconded the motion and the depositories were approved.

DISPOSITION OF CHECKS: Todd Miller made a motion to declare the listing of outstanding and unpaid checks from West Central School Corporation and Cooperative School Services as presented be cancelled. Jeff Tanner seconded the motion and the motion carried.

President Gary Gudeman asked the board if there was any further business. Being none, the president adjourned the meeting.

Gary Gudeman, President

APPROVED:

Jeff Tanner, Secretary